Minutes of the Regular Meeting of the Board of The Wilkinsburg-Penn Joint Water Authority held on March 23, 2021, at 7:00 o'clock p.m. at 2200 Robinson Boulevard, Wilkinsburg, PA. 15221.

Present:	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon
	Vahosky	Rawlins	

Others Present: Bianchi, Komandt, Balewski, Alexander and Davis

Absent: Vento, Sorce

The regular meeting commenced at 7:04 p.m. with Mr. Simon, chairman presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chairman then called for public comments at which time *Madeline Weiss:* of "Our Water Campaign" reiterated her recommendation that The Authority implement a Customer Assistance Plan to help low-income customers in need of assistance. Now that the COVID-19 moratorium is endings she advocated for an on-going moratorium for low-income customers. She asked for greater payment plan flexibility for customers who may be unable to meet the COVID-19 conditions and that every available measure be utilized to help customers avoid shut offs. Upon conclusion of the public comment period Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of February 23, 2021, at which time an amendment to the February 23, 2021, Regular Meeting minutes was requested.

The purpose of the amendment was to insert into the record that Mr. Vento, Vice Chairman, was present for the regular meeting of January 26, 2021, making correction to page four (4) of those regular meeting minutes under "Report of Officers".

In addition, a question was raised as to a possible error in the February 23, 2021, regular meeting minutes on page six (6) regarding the authorization for Contract #21-002 and the authorization for Contract #21-001 and if a correction should be included in the amended motion. It was believed that the names of the individuals that made and seconded the motions for both authorizations were incorrect. Mr. Bianchi asked that he be allowed to review the minutes and if a correction is required it would be amended at the April 27, 2021, board meeting. The original amended motion was put forth; whereupon;

APPROVAL OF THE AMENDED FEBRUARY 23, 2021, REGULAR MEETING MINUTES INSERTING INTO THE RECORD THAT JOHN VENTO, VICE CHAIRMAN WAS PRESENT, UNDER "REPORT OF OFFICERS" ON PAGE FOUR (4) OF THE JANUARY 26, 2021, REGULAR MEETING MINUTES

On a motion by Mr. Fuller, seconded by Ms. Broz, it was resolved by voice vote, that the amended regular meeting minutes of 2/23/2021, be approved as amended and the same are hereby approved as amended.

BILLS AND COMMUNICATIONS:

- As discussed in the earlier workshop meeting, authorization was requested for the Executive Director to award Contract #21-001 (re-bid) "Furnishing and Delivering AS-1400PW Anionic Polymer" water treatment chemical to the lowest most responsible bidder, *"Applied Specialties, Inc.,"* at the amount of $38,595.00, whereupon;

AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO AWARD CONTRACT #21-001 (re-bid) "FURNISHING AND DELIVERING AS-1400PW ANIONIC POLYMER" WATER TREATMENT CHEMICAL, TO THE LOWEST MOST RESPONSIBLE BIDDER, *"APPLIED SPECIALTIES, INC.*, AT THE AMOUNT OF $38,595.00

On a motion by Ms. Broz, seconded by Mrs. Joyce-May, it was resolved by voice vote to award Contract # 21-001 (re-bid) to the lowest most responsible bidder at the amount of $38,595.00, and the same is hereby authorized and approved.

- As discussed in the earlier workshop meeting, authorization was requested for the Executive Director to award Contract #21-002 "Furnishing and Delivering Ductile Iron Pipe and Accessories" to the lowest most responsible bidders, at the amounts detailed on the Bid Tab, whereupon;

AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO AWARD CONTRACT# 21-002 "FURNISHING AND DELIVERING DUCTILE IRON PIPE AND ACCESSORIES" TO THE LOWEST MOST RESPONSIBLE BIDDERS, AT THE AMOUNTS DETAILED ON THE BID TAB

On a motion by Mrs. Joyce-May, seconded by Mr. Coles, it was resolved by voice vote to award Contract # 21-002 to the lowest most responsible bidders at amounts detailed on the Bid Tab, and the same is hereby authorized and approved.

- As discussed in the earlier workshop meeting, authorization was requested to approve Change Order# 2 on Contract #2020-14 "Airbrake Avenue Water Line Replacement" Borough of Wilmerding, for a project cost amount decrease of$5,660.00. Change Order is due to adjustment of final bid quantities to match field measurements, whereupon;

APPROVAL OF CHANGE ORDER# 2 ON CONTRACT #2020-14 "AIRBRAKE AVENUE WATER LINE REPLACEMENT" BOROUGH OF WILMERDING, FOR A PROJECT COST DECREASE OF $5,660.00. CHANGEORDERISDUETO ADJUSTMENTS OF FINAL BID QUANTITIES TO MATCH FIELD

On a motion by Mr. Vahosky, seconded by Ms. Broz, with two (2) abstentions, it was resolved by roll call vote, to approve Change Order #2 on Contract #2020-14 decreasing the project cost amount by $5,660.00, and the same are hereby authorized and approved.

Abstentions: Czekaj, Gilliland

- As discussed in the earlier workshop meeting, authorization was requested to award Contract # 21-004 "Fourth Street Water Line Replacement" Borough of Monroeville, to *Lawson Excavating Inc.,* the lowest most responsible bidder in the amount of$168,200.00, whereupon;

APPROVAL TO AWARD CONTRACT # 21-004 "FOURTH STREET WATER LINE REPLACEMENT" BOROUGH OF MONROEVILLE, TO *LAWSON EXCAVATING INC.*, THE LOWEST MOST RESPONSIBLE BIDDER IN THE AMOUNT OF $168,200.00

On a motion by Mr. Gilliland, seconded by Mr. Fuller, with one (1) abstention, it was resolved by roll call vote, to award Contract #21-004 to *Lawson Excavating, Inc.,* the lowest most responsible bidder at the amount of $168,200.00, and the same are hereby authorized and approved.

Abstention: Simon

- As discussed in the earlier workshop meeting, authorization was requested to award Contract #2020-20 "Clugston Avenue Water Line Replacement" Wilkins Township, to *Lawson Excavating, Inc.,* the lowest most responsible bidder, at the amount of$490,000.00, whereupon;

APPROVAL TO AWARD CONTRACT #2020-20 "CLUGSTON AVENUE MAIN LINE REPLACEMENT" WILKINS TOWNSHIP, TO *LAWSON EXCAVATING, INC.*, THE LOWEST MOST RESPONSIBLE BIDDER, AT THE AMOUNT OF $490,000.

On a motion by Mr. Vahosky, seconded by Mrs. Crombie-Collins, with one (1) abstention, it was resolved by roll call vote, to award Contract # 2020-20 to *Lawson Excavating, Inc.,* the lowest most responsible bidder at the amount of $490,000.00, and the same are hereby authorized and approved.

Abstention: Simon

- As discussed in the earlier workshop meeting, authorization was requested to award Contract # 21-005 "Silica Sand and Gravel" to *Unifilt Corporation*, the lowest most responsible bidder, at the amount of $35,076.17. Bid opening held Thursday March 18, 2021, whereupon;

APPROVAL TO AWARD CONTRACT # 21-005 "SILICA SAND AND GRAVEL" TO *UNIFILT CORPORATION*, THE LOWEST MOST RESPONSIBLE BIDDER, AT THE AMOUNT OF $35,076.17

On a motion by Ms. Broz, seconded by Mrs. Joyce-May, it was resolved by voice vote, to award Contract #21-005 to *Unifilt Corporation*, the lowest most responsible bidder at the amount of $35,076.17, and the same are hereby authorized and approved.

- As discussed in the earlier workshop meeting, authorization was requested to award Contract # 21-006 "Anthracite Filter Material" to *Carbon Filt Corporation*, the lowest most responsible bidder, at the amount of $23,600.50. Bid opening held Thursday March 18, 2021, whereupon;

APPROVAL TO AWARD CONTRACT # 21-006 "ANTHRACITE FILTER MATERIAL" TO *CARBON FILT CORPORATION*, THE LOWEST MOST RESPONSIBLE BIDDER, AT THE AMOUNT OF $23,600.50

On a motion by Ms. Rawlins, seconded by Mr. Gilliland, it was resolved by voice vote, to award Contract #21-006 to *Carbon Filt Corporation*, the lowest most responsible bidder at the amount of $23,600.50, and the same are hereby authorized and approved.

REPORTS OF OFFICERS:

Mr. Simon, Chairman,
No report

Mr. Vento, Vice Chairman,
Absent-No report

Ms. Broz, Secretary,
No report

Mr. Fuller, Treasurer:

Mr. Fuller, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from February 13, 2021, through March 12, 2021, be ratified in the amount of$1,469,056.71. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through April 27, 2021, whereupon;

RATIFICATION OF EXPENDITURES FROM FEBRUARY 13, 2021 THROUGH MARCH 12, 2021, IN THE AMOUNT OF $1,469,056.71 AND AUTHORIZATION OF VOUCHER DISBURSEMENTS THROUGH APRIL 27, 2021

On a motion by Mr. Fuller, seconded by Ms. Broz, with three (3) exceptions, it was resolved by roll call vote that ratification of expenditures from February 13, 2021, through March 12, 2021, in the amount of $1,469,056.71 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through April 27, 2021, are hereby ratified and authorized.

Abstentions: Czekaj from bills pertaining to Glenn Engineers
Gilliland from bills pertaining to Glenn Engineers
Simon from bills pertaining to ms consultants

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:
No report

FINANCE COMMITTEE
No report

LABOR RELATIONS COMMITTEE:

Mr. Bianchi alerted the Labor Committee of pending grievances and that he will apprise if a Committee Meeting becomes necessary.

POLICY COMMITTEE:
No report

ENGINEERING COMMITTEE:
No report

Consulting Engineer
Mr. Balewski discussed his report at the earlier workshop meeting.
He had nothing further to add.

Solicitor
Mr. Alexander discussed his report at the earlier workshop meeting.
He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Bianchi had the following items to submit for approval:

- As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract #21-008 "Landscape and Grass Cutting Services" Said contract is for one year with two (2) one- year options awarded annually. Bid opening scheduled Friday April 16, 2021, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID CONTRACT #21-008 "LANDSCAPE AND GRASS CUTTING SERVICES". SAID CONTRACT IS FOR ONE YEAR WITH TWO (2) ONE-YEAR OPTIONS AWARDED ANNUALLY

On a motion by Mr. Vahosky, seconded by Mrs. Joyce-May it was resolved by voice vote, to go out to bid on Contract #21-008, and the same is hereby authorized and approved.

- As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract #21-009 "McKinney Road Mainline Replacement" Borough of Monroeville. Bid opening projected for May, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID CONTRACT #21-009 "MCKINNEY ROAD MAINLINE REPLACEMENT". BID OPENING PROJECTED FOR MAY2021

On a motion by Mrs. Crombie-Collins, seconded by Mrs. Joyce-May it was resolved by roll call vote, to go out to bid on Contract #21-009, and the same is hereby authorized and approved.

Unfinished Business
The question was raised regarding when in-person Board meetings might resume.

New Business
None

There being no further business to come before the Board, on a motion by Mrs. Joyce-May, seconded by Ms. Rawlins and unanimously carried, the meeting adjourned at 7:21 p.m.

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Secretary