

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
September 26, 2023**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of August 22, 2023
Regular Meeting Minutes of August 22, 2023

V Bills and Communications

- Award Contract 21-021 – Janitorial Services – Year 3
- Approve Change Order #1, Contract 23-010, Service Line Verification – Phase 3
- Approve Change Order #1, Contract 22-024A, Remediation at Nadine Pump Station

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from August 12, 2023, through September 15, 2023, in the amount of \$ 3,883,710.42. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through October 24, 2023.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

September 25, 2023

- Customer Advisory Committee is in the planning stages. We are working with Triad Strategies to lay the groundwork for the committee.
- Updated Auto Pay, Paperless Billing and the ability to look at your Account Balance went into effect on August 21, 2023. Customers will be required to make a new election to participate in the Auto Pay and Paperless Billing processes.
- Authorization to approve Change Order #1, Contract 22-024A, Remediation at Nadine Pump Station for a project increase of \$115,200.00. Change work is for additional asbestos removal and reinsulating exposed pipes.
- Authorization to approve Change Order #1, Contract 23-010, Service Line Verification Phase 3 for a project increase of \$150,000.00. Project increase is to do and additional 100 service line verifications.
- Authorization to prepare specifications and bid Contract 23-021 – Repairs to Pump No. 2 at Nadine Pump Station. Bid Opening scheduled for October 2023.
- Approval of Resolution 2023-02, Declaration of intent to borrow funds from Pennsylvania Infrastructure Investment Authority to be used to construct replacements to lead service lines. Further authorize Chairman Simon to sign said Resolution.
- Authorization to prepare specifications and bid Contract 23-022 – Asphalt Paving.
- The staff will soon initiate the 2024 budget process. I would like to recommend the following meeting schedule:

Thursday October 26, 2023, Finance Committee Review

Thursday, November 9, 2023, Full Board Review

Tuesday, November 28, 2023, Final Approval

- Computer system upgrade is moving along. Report for check disbursements is different. September was sent to you and updated report from last month included in you folder. Also, financial statements are not complete for July and August. Payroll is operational, but a few items need adjusted.
- Requesting authorization to conduct a reverse auction for the 2024 Furnishing and Delivering of Water Treatment Chemicals. The auction will be managed by E-Bridge at no cost to the Authority. The auction will be tentatively scheduled for November 2023.
- Authorization to submit Community Development Block Grant Year 50 applications and approve resolutions for the following mainline replacement projects:

Wall Avenue Phase 2 – Pitcairn
Larimer Avenue – Turtle Creek.
McMasters Ave – Turtle Creek
Stokes Avenue – North Braddock
Negley Avenue – Wilkins Twp
Church St. Ext – Turtle Creek/Wilkins Twp.

- Authorization to award Contract 21-021, Janitorial Service to Signature Building Services, the lowest responsible bidder at \$1,270.00 per month. Approval is for year three of a three-year contract
- There has been a total of 29 breaks since our August 22, 2023, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last period.

WILKINSBURG PENN JOINT WATER AUTHORITY
SEPTEMBER 26, 2023

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT

JetJack continues working with three crews. Total work completed to date is approximately \$5,000,000. Through September 18, 2023, approximately 1,026 services have been replaced. PENNVEST has relented on a completion date. They have pushed the final project closeout to September 1, 2024. This date will allow lead replacement work to continue through January 2024 and restoration to continue through April 2024. More than likely, JetJack will only have one crew working lead line replacement crew working after October 31, 2023.

The updated listing of completed work by municipality is attached. JetJack has been focusing on Pitcairn, Pittsburgh’s, and Wilkins Township in the last 30 days. From the list, only 75 service lines remain to be completed. We expect these to be complete by the end of October. Since grant money will still be available and time is not an issue, we intend on assigning JetJack an additional 100 service lines within Pitcairn and Wilmerding from Phase 2. We expect this extra 100 will expend the additional \$1,000,000 available.

We are still having JetJack work on catching up on restoration. Any complaints about incomplete restoration should be emailed to me at jbalewski@msconsultants.com and I will see that they are moved to top of list.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

As of September 18th, we have received 968 agreement for Phase 2 (see attachment). If we assign 100 of these to Phase 1, we will be at 868 agreements. The problem is inspections. We need to focus on the 100 assigned to JetJack for Phase 1 but continue adding inspections for Phase 2.

PENNVEST settlement scheduled for September 27th at 11 am. A meeting with PENNVEST occurred on September 13th to review documents provided and several additional documents were required. Although they asked for more information, the September 27th date should hold. If settlement holds for September 27th, construction is expected to begin November 1, 2023.

NADINE PUMP STATION – HEATING SYSTEM

Canfield has been working since the middle of August and is nearly complete with the asbestos removal. Canfield did identify two areas with asbestos that were not included in the original plans and submitted change orders to include this work. The first area was around the heaters in the pits with a cost of \$3,350 and the second area was in the tunnel between the two pits with a cost of \$3,850. Both prices included re-insulating.

Canfield has also indicated a willingness to perform the re-insulation of all original contract work. They provided a price of \$108,000 for the insulation work. We bid the re-insulation work twice with no bidders. We recommend approval of this additional work. As a comparison, the second bidder on the asbestos removal contract was \$123,850 higher than Canfield. With all three extra work items approved, the cost will be \$8,650 less than the second bidder’s quote. Change Order #1 will be in the amount of \$115,200.

SERVICE LINE IDENTIFICATION PROJECT

Lawson Excavation has completed all work in Rankin and is now working in East McKeesport. As of September 1, 2023, Lawson had complete 152 verifications at a cost of \$272,979.70. We are recommending that the contract be expanded by an additional 100 verifications by adding \$150,000 to the contract. This would be Change Order No. 1 for \$150,000.

NADINE PUMP STATION PERMANGANATE ISSUE

Permit required by DEP complete and being reviewed

BROADWAY BOULEVARD WATER LINE (PITCAIRN)

We have executed contracts from Lawson and Insituform Technologies for the project. We had a preliminary kickoff meeting with both contractors the first week of September. We expect to issue the Notice to Proceed for October 9, 2023 and expect the first shipment of pipe at approximately the same time.

RAMSEY STORAGE BUILDING

Building has been ordered with delivery scheduled for end of October. We have executed contracts for both building foundations and building erection. We had a kickoff meeting with Lawson regarding the foundation in mid-September to discuss the sequence. Lawson is expected to begin work in early to mid-October.

ALUM STORAGE TANKS AT WATER TREATMENT PLANT

We are working with groundwater expert to reply to DEP. We have determined that no water wells are within 1000 ft of the water plant which should limit DEP concerns.

EAST MCKEESPORT TANK REPLACEMENT

Re-advertised with bids due in early October.

SMALL WATER AND SEWER GRANTS

Decision expected any day if on original schedule.

NADINE PUMP STATION OFFICE REMODELING

Project nearly complete.

SEDIMENTATION BASIN REHABILITATION

Project re-advertised with bids opening in early October.

PUMP NO. 2 REBUILD

A new motor and VFD has been designed for Pump No. 2. We were also looking at replacing Pump No. 2 at the same time. We talked to many manufacturers and the type of pump used for Pump No. 2 is not a standard pump at this time and would have required significant re-design of the pit and over a year to obtain. Based on these facts and the fact that several local pump rehabilitation companies feel the pump can be rebuilt for significantly less and significantly faster, the decision to rehabilitate the pump has been confirmed. We are requesting permission to advertise the pump rehabilitation project.